

**Internal Quality Assurance Cell (IQAC)  
and Submission of Annual Quality Assurance Report  
(AQAR) in Accredited Institutions  
The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, 14 July, 2017 to 30 June, 2018)

**Part-A**

**1. Details of the Institution**

1.1 Name of the Institution

All India Khilafat Committee  
College of Education

1.2 Address Line 1

173-175, Khilafat House,

Address Line 2

Motishah Lane,

City/Town

Byculla (East), Mumbai 400 027.

State

MAHARASHTRA

Pin Code

400027

Institution e-mail address

khilafatcol01010@yahoo.com

Contact Nos.

022- 23775516

Name of the Head of the Institution:

Dr. Sultana Shaikh

Tel.No.withSTDCode:

022- 23775516

Mobile:

9892007413

NameoftheIQACCo-ordinator:

Dr.SarammaMathew

Mobile:

9920140583

IQACe-mailaddress:

Khilafatcol01010@yahoo.com

1.3 NAACTrackID(For ex.MHCOGN18879)

AIKC13067

1.4 NAACExecutiveCommitteeNo.&Date:

(For Example EC/32/A&A/143 dated 3-5-2004.This EC no. is available in the right corner-bottomofyourinstitution'sAccreditationCertificate)

EC/62/RAR/052dated5-1-2013

1.5 Websiteaddress:

[www.aikccoe.org](http://www.aikccoe.org)

Web-linkofthe AQAR:

[aikccoe.org/design1/aqar/](http://aikccoe.org/design1/aqar/)

Forex.<http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 AccreditationDetails

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	72.50	2004	2009
2	2 <sup>nd</sup> Cycle	B	2.76	2013	2018
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15.06.2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-2017 submitted/e-mailed to NAAC on 19-06-2017 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self-financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

COLLEGE OF EDUCATION

1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.13 Special status conferred by Central/State Government--UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt./University

N.A.

University with Potential for Excellence

N.A.

UGC-CPE

N.A.

DST Star Scheme

N.A.

UGC-CE

N.A.

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (Specify)

Unaided

UGC-COP Programmes

-

## 2. IQAC Composition and Activities

2.1 No. of Teachers

4+1

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1+1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder

0

and community representatives

2.7 No. of Employers/Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

10

2.10 No. of IQAC meetings held 2

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*

Plan of Action	Achievements
Annexure-1 (As planned) (2017-18)	Annexure-2 (As executed) (2017-2018)

\*Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No   
 Management  Syndicate   
Any other body Provide the detail of

theactiontaken

## Part-B

### Criterion-I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	0	0	0	0
PG	0	0	0	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	1	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
<b>Total</b>	2	0	0	0

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	/
Trimester	
Annual	

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Revised Course of two year programme was implemented from 2015-2016.

10 point grading system was introduced from the A.Y. 2017-18 onwards.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion-II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
1+5	5	0	0	0

2.2 No. of permanent faculty with Ph.D.

1 +5
------

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	2	0	0	0	0	0	0	5	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	1
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	0	0
Presented papers	0	0	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Co-operative learning workshop and Life Skill workshop.

2.7 Total No. of actual teaching days during this academic year

S.Y.: 230 Days  
F.Y.: 148 Days  
(Admission process of F.Y. completed by CAP in November 2017)

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Evaluation, Photocopy, Online Multiple Choice Questions)

Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as a member of Board of Study/Faculty/Curriculum Development workshop

5		
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2.10 Average percentage of attendance of students

98%



2.11 Course/Programmewisedistributionofpasspercentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I %	II%	III%	Pass%
B.Ed.2017-19 (Sem-I)	31	49%	56%	-	-	99%
B.Ed.2016-18 (Sem-III)	33	24%	61%	5%	-	97%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through Review Meetings

2.13 Initiatives undertaken towards faculty development

<i>Faculty/ Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	-
UGC –Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer/Winter schools, Workshops, etc.	-
Others	-

2.14 Detail of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	0	0	0
Technical Staff	6	0	0	0

## Criterion-III

### 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

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3.2 Details regarding major projects -N.A.

	Completed	Ongoing	Sanctioned	Submitted
Number				Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects -N.A.

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Detail on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grants sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other (Specify)				
Total				Nil

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: N.A.

University level

State level

National level

International level

3.22 No. of students participated in NCC events: N.A.

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

N.A.

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

N.A.

University level

State level

National level

International level

3.25 No. of Extension activities organized

N.A.

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

**This time students were allotted an entire week for community work where they conducted various activities at different places. This year along with Nav Jeevan an NGO working for Commercially Exploited Sex Workers, 'Community Work' was done in following three areas.**

- Sindhi Gali: Teaching children of commercially exploited sex workers. (CESW).
- Rajamani School – Teaching (CESW)
- Kalyan Centre- Teaching Rag pictures in collaboration with Navodaya Movement.
- Bombay Deaf and Mute School.

## Criterion -IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6070sq.ft	0	0	0
Classrooms	1716sq.ft.	0	0	0
Laboratories	306sq.ft.	0	0	0
Seminar Halls	2640sq.ft.	0	0	0
No. of important equipments purchased ( $\geq 1$ -0lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

The Bar Codes system is now operative. All the books in the Library are bar coded. Campus was wifi enabled.

4.3 Library services:

	Existing		Newlyadded		Total	
	No.	Value	No.	Value	No.	Value
TextBooks	2412	2900	25	1230	2437	GrandTotal Rs.4629 4/-
ReferenceBooks	3800	45000	29	9000	3829	
e-Books	-	-	-	-	-	
Journals (YearlySubscription)	26	-	26	6015	26	
e-Journals	-	-	-	-	-	
DigitalDatabase	-	-	-	-	-	
CD&Video	62	-	-	-	62	
Others(specify) Thesis&Dissertation	417	-	-	-	417	

#### 4.4 Technology up gradation(overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	10	10	8	2	5	4	4
Added	0	0	0	0	0	0	0	0
Total	25	10	10	8	2	5	4	4

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Students were given training in the preparation of educational C.Ds.

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	0.10
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
<b>Total:</b>	0.10

### Criterion-V

## 5. Student Support and Progression

### 5.1 Contribution of QAC in enhancing awareness about Student Support Services

Through notice announcements through online as well as offline.

### 5.2 Efforts made by the institution for tracking the progression

Ex-students are called for supervision, Lesson Demonstration etc.

65% of our academic staff is our ex-students only.

### 5.3 (a) Total Number of students

Class	UG	PG	Ph.D.	Others
F.Y.	31	0	0	0
S.Y.	33	0	0	0

- No. of students outside the state

F.Y.2      S.Y.1

- No. of international students

0

- Total student ratio (men%: women%)

	No	%
Men	5	8%

Women

	No	%
Women	59	92%

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
30	0	0	3	0	33	27	0	0	4	0	31

Demand ratio: \_\_\_\_\_%

Dropout%: NIL%

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of student beneficiaries

0

### 5.5 No. of students qualified in these examinations NE

T	0	SET/SLET	6	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

### 5.6 Details of student counselling and career guidance

- - -

No. of students benefitted

-

### 5.7 Details of campus placement

<i>Oncampus</i>			<i>OffCampus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	33	22	5

### 5.8 Details of gender sensitization programmes

Lecture cum discussion, Research Work, Video Clippings of gender issues, Creating awareness of laws protecting women, Street Play, Survey on Women's Status.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/University level

0

National level

0

International level

0

No. of students participated in cultural events

State/University level

0

National level

0

International level

0

#### 5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports: State/University level

0

National level

0

International level

0

Cultural: State/University level

0

National level

0

International level

0

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0



Financial support from government	Students apply online for Minority Scholarship.	Amount directly credited to students Bank Account.
Financial support from other sources	0	0
Number of students who received International/National recognitions	0	0

5.11 Student organised/initiatives

Fairs : State/ University level  National level  International   
 level Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No major grievances reported.**

## Criterion- VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

Vision: Education for Excellence and Empowerment. Mission:

- To impart quality education.
- To empower Muslim women through education.
- To develop the values of national integration.
- To prepare effective teachers with international values rooted in cultural heritage.

#### 6.2 Does the Institution have a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Contextualisation of curriculum through visits, Project Work.

Participation in curriculum development at the University level.

##### 6.3.2 Teaching and Learning

Developing modules for teaching, like skills, using constructive approach and cooperative techniques in teaching.

##### 6.3.3 Examination and Evaluation

Class Test and Open Book Assignments.

##### 6.3.4 Research and Development

Action Research by students

##### 6.3.5 Library, ICT and physical infrastructure/ instrumentation

Implementation of Bar Code System in Library.

##### 6.3.6 Human Resource Management

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6.3.7 Faculty and Staff recruitment

Vacant seats are informed through newspaper advertisement and seats are filled through selection committee as per rules of University of Mumbai.

6.3.8 Industry Interaction/Collaboration

Collaboration with schools, Junior Colleges and NGOs.

6.3.9 Admission of Students

Through CAP and CET conducted by Director of Higher Education, Government of Maharashtra.

6.4 Welfare schemes for

Teaching	-
Nonteaching	-
Students	-

6.5 Total corpus fund generated

Rs.10,11,437/-  
(Tuition Fees is the only source of income)

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	No	-	Yes	Trustees

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No  N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All the faculty members attended Syllabus Revision meetings.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Conducting Practical work in the college.

6.12 Activities and support from the Parent-Teacher Association

N.A.

6.13 Development programmes for support staff

The college sends Teaching Staff including Librarian for Refresher Courses regularly conducted by UGC as well as  
Dr. Mumbai University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Say 'NO' to Plastic Bags. Save Water and Electricity.  
Clean City Green City

## Criterion-VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Street play on social issues. Flipped classrooms

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Enclosed Year Plan (Annual Diary) as planned and as executed.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Providing on-line study materials.

7.4 Contribution to environmental awareness/protection

Street play, tableau

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No.

### 8. Plans of institution for next year

#### Plans of institution for next year

1. Curricular Aspects: Teaching Learning and Evaluation
2. Reflective Practices
3. Teaching Learning Process
4. Research Consultancy and Extension.

## 8. Plans of institution for next year

- 1. Curricular Aspects:** In order to contextualize the curriculum it was decided that every course would include activities like field work for the context of the new 2 years syllabus.
- 2. Reflective Practices :**  
It was decided that student teachers will be encouraged to maintain a reflective diary.
- 3. Teaching Learning Process:** It was planned to implement some self learning method. It was decided to improve the self learning skills among the students. The opportunities to develop these self learning were discussed as follows:
  - Flipped classroom
  - Peer Tutoring
  - Content enhancement
  - WorkshopIt was planned that one unit be taught through self learning mode. It was also planned to develop various e-learning techniques to develop self learning habit among the students like Links and quality circles.
- 4. Research Consultancy and Extension:**  
Educational Research on literacy at Municipal Ward Level.

Name: **Dr. Saramma Mathew**  
Signature of the Coordinator, IQAC

Name : **Dr. Sultana Shaikh**  
Signature of the Chairperson, IQAC

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### Abbreviations:

CAS	-	Career Advanced
Scheme CAT	-	Common Admission
Test CBCS	-	Choice Based Credit
System CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for
Excellence DPE	-	Department with Potential for
Excellence GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education
Institution SAP	-	Special Assistance
Programme SF	-	Self Financing
SLET	-	State Level Eligibility
Test TEI	-	Teacher Education Institution
UPE	-	University with Potential
Excellence UPSC	-	Union Public Service Commission

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