
ALL-INDIA KHILAFAT COMMITTEE
COLLEGE OF EDUCATION

Khilafat House, 173-175, Motishah Lane, Byculla, Mumbai-400 027.
 Tel.: 23775516, Fax: 23740146

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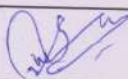
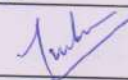
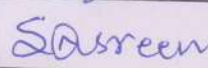
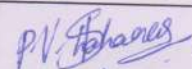
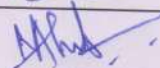
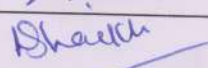
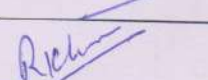
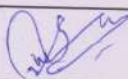
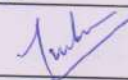
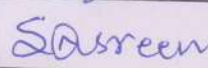
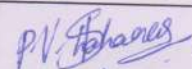
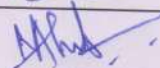
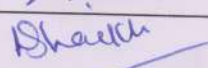
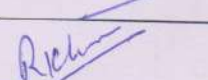
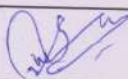
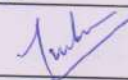
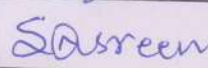
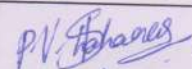
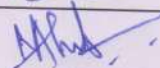
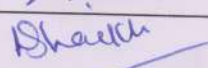
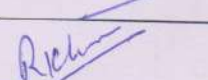
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MINUTES OF THE MEETING

25th June, 2019

Time: 5.00 p.m

Venue: Online

Agenda	Plan of Actions																
<ul style="list-style-type: none"> Conduct & Mode of online Classes Online Practice teaching Community work Assessment <p>Members attended the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name of the Members</th> <th style="width: 70%;">Signature</th> </tr> </thead> <tbody> <tr> <td>Dr. Sultana Khan</td> <td></td> </tr> <tr> <td>Dr. Sramma Mathew</td> <td></td> </tr> <tr> <td>Dr. Nasreen Shaikh</td> <td></td> </tr> <tr> <td>Dr. Shaharas P.V</td> <td></td> </tr> <tr> <td>Dr. Niyaz Ahmad</td> <td></td> </tr> <tr> <td>Dr. Nafisa Shaikh</td> <td></td> </tr> <tr> <td>Ms. Rizwana Khan</td> <td></td> </tr> </tbody> </table>	Name of the Members	Signature	Dr. Sultana Khan		Dr. Sramma Mathew		Dr. Nasreen Shaikh		Dr. Shaharas P.V		Dr. Niyaz Ahmad		Dr. Nafisa Shaikh		Ms. Rizwana Khan		<p>1. Conduct & Mode of online Classes</p> <p>Under curricular program transactions, it was suggested about the online mode of teaching which can be more interactive for curricular engagement with the students.</p> <p>2. Online Practice teaching</p> <p>It was decided to record lessons as per the suggestions of few practice teaching schools. As few schools were giving permission for live sessions, it was decided to give opportunities for student teachers on rotation basis.</p> <p>3. Community work</p> <p>Community work was planned and was on schedule. The students were to be supported with different modes of activities they can do in the community.</p> <p>Student teachers were asked to select any one activity from the following list and do it:</p> <ol style="list-style-type: none"> 4. Teach an elderly person e-banking, card game or any other tricks 5. Make masks and distribute it (at least to 5 individuals) 6. Prepare home-made sanitizers and explain the procedures to community people...(at least to 3 families) 7. Make carry bags or any other useful products out of waste and distribute it.
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Dr. Nasreen Shaikh																	
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(at least to 5 individuals)

8. Awareness programme of corona pandemic by making posters and slogans in your society
9. Helping adults and senior citizens for vaccination registration (at least 5 individuals)
10. Free tuition classes for underprivileged children (Online/Offline) (minimum two days sessions with them)

4. Assessment

Google forms, quizzes and online tests were planned out. Back up of students work done
The meeting was adjourned by the permission of the chair.




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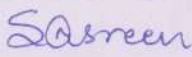
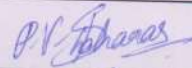

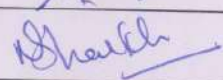
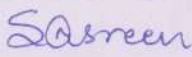
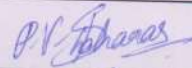

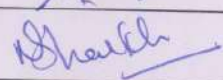
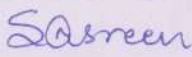
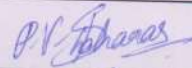

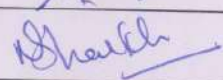
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MINUTES OF THE MEETING


Date of Meeting: 27/ 10 /2019

Time: 12.30 p.m

Venue: Online

Agenda	Plan of Actions										
<ol style="list-style-type: none"> 1. Finalization of Academic Calender and distribution of courses. 2. Plan of Action for preparing of files. 3. Enhancement of Practice Teaching Sessions - General feedback about student teachers. 4. National Level online Webinar 5. Best Practice : Integrated Institutional Approach for Community work 6. Any other matter with the permission of the Chair. <p>Members attended the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of the Members</th> <th style="width: 50%;">Signature</th> </tr> </thead> <tbody> <tr> <td>Dr. Nasreen Shaikh</td> <td></td> </tr> <tr> <td>Dr. Shahas P.V</td> <td></td> </tr> <tr> <td>Dr. Niyaz Ahmad</td> <td></td> </tr> <tr> <td>Dr. Nafisa Shaikh</td> <td></td> </tr> </tbody> </table>	Name of the Members	Signature	Dr. Nasreen Shaikh		Dr. Shahas P.V		Dr. Niyaz Ahmad		Dr. Nafisa Shaikh		<ul style="list-style-type: none"> • Academic calendar was finalized in consultation with the faculty members, the Principal & IQAC members. Faculty members were allotted with units. They were instructed to maintain the log of the same. • Faculty members were allotted with different portfolios and they were requested to submit a tentative plan of action for the same to facilitate smooth functioning of college activities. Portfolios allotted were: <ol style="list-style-type: none"> 1. Time Table 2. Practice Teaching 3. Discipline 4. Co-curricular Activities 5. Visits 6. Guest Lectures 7. Community Work 8. Research 9. Examination • It was decided to organize online webinar on "Transformations of learning and assessment in Covid-19 Era." • Student teachers showing good performance and student teachers showing below average performance were identified. Activities to enhance the performance of the student teachers were planned. Different boards of schools for diverse experiences during internships were planned out. • Need of the Navjeevan centre (NGO) was analysed and planned out community work for the new academic year.
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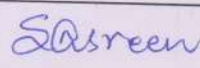
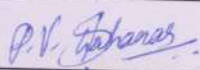
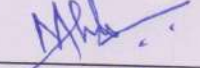
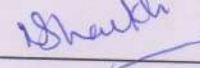
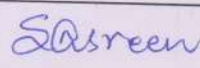
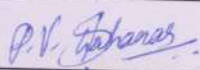
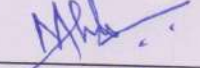
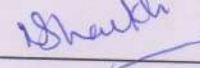
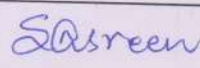
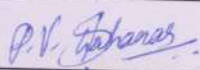
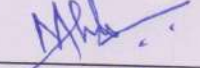
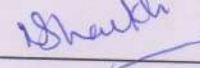

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MINUTES OF THE MEETING

Date of Meeting: 04/ 05 /2020

Time: 12.30 p.m

Agenda	Plan of Actions										
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Online Resources and Examination

Due to COVID Pandemic restrictions, teachers & students were unable to meet face-to-face hence it was decided to continue with the online teaching session. In this bargain not much was spent on printing and stationery as resources were used in soft form. Resources were uploaded on Google Classrooms created by the teachers. Student teachers were encouraged to use free apps for their lessons. Students teaches used different ICT tools to create their lesson. Examination were conducted using Google Form. Examination was supervised using google meet app. The college also purchased Zoom app for examination purpose.

Status of various grants and their follow-up
Dr. Niyaz Ahamd reported the minor research project of ICSSR under impress scheme. It was decided to take the follow up of the same.

Online Seminar

Dr. Shahars P.V presented the scope of online seminar in the topic "Transformation of learning and Assessment in Covid-19 Era." The topic was sanctioned by the committee.



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Actions taken report 2019-2020

- Execution of Academic Calendar done
- Faculty members maintained their files and updated their allotted responsibilities
- Student teachers taken up online lessons in practice teaching schools.
- Faculty members attended faculty development programmes and integrated digital pedagogical tools in teaching learning process.
- Community Work done through online mode.
- Online webinar on "Transformation of learning and assessment in Covid -19 Era" conducted on 22nd & 23rd June, 2020.
- Metaliteracy Open Online Courses on 10th February, 2021.

