
ALL-INDIA KHILAFAT COMMITTEE
COLLEGE OF EDUCATION

Khilafat House, 173-175, Motishah Lane, Byculla, Mumbai-400 027.
 Tel.: 23775516, Fax: 23740146

NAAC Re-accredited

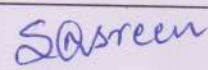

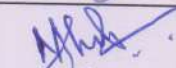
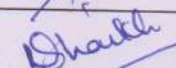
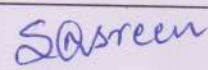

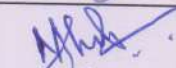
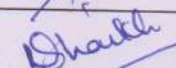
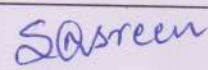

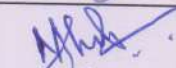
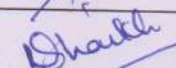
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MINUTES OF THE MEETING

Date of Meeting: 07/06/2020

Time: 12.30 p.m

Venue: Online

Agenda	Plan of Actions																																
<p>Reconstitution of IQAC Core Committee</p> <p>Finalization of Academic Calendar and distribution of courses.</p> <ol style="list-style-type: none"> 1. Plan of Action for preparing of files. 2. Enhancement of Practice Teaching Sessions - General feedback about student teachers. 3. Feedback from stakeholders to be procured and analysed 4. Any other matter with the permission of the Chair. <p>Members attended the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name of the Members</th> <th style="width: 70%;">Signature</th> </tr> </thead> <tbody> <tr> <td>Dr. Nasreen Shaikh</td> <td></td> </tr> <tr> <td>Dr. Shaharas P.V</td> <td></td> </tr> <tr> <td>Dr. Niyaz Ahmad</td> <td></td> </tr> <tr> <td>Dr. Nafisa Shaikh</td> <td></td> </tr> </tbody> </table>	Name of the Members	Signature	Dr. Nasreen Shaikh		Dr. Shaharas P.V		Dr. Niyaz Ahmad		Dr. Nafisa Shaikh		<p>IQAC Core Committee and committee for the NAAC IQAR have been reconstituted. The names of the newly co-opted members have been attached herewith.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Designation in IQAC</th> <th style="width: 60%;">Name of the Member</th> </tr> </thead> <tbody> <tr> <td>Chairperson</td> <td>Dr. Nasreen Shaikh</td> </tr> <tr> <td>Co-ordinator</td> <td>Dr. Shaharas P.V</td> </tr> <tr> <td>Member</td> <td>Dr. Niyaz Ahmad</td> </tr> <tr> <td>Member</td> <td>Dr. Nafisa Shaikh</td> </tr> <tr> <td>Administrative Official</td> <td>Ms. Ujwala</td> </tr> <tr> <td>Librarian</td> <td>Mr. Shehzad Anwar</td> </tr> <tr> <td>Management Representative</td> <td>Mr. Sharique Khan</td> </tr> <tr> <td>Nominee from Alumni</td> <td></td> </tr> <tr> <td>Nominee from Alumni</td> <td></td> </tr> <tr> <td>Industry Expert (CEHS Principal)</td> <td>(Community Member)</td> </tr> </tbody> </table> <p>Academic calendar was finalized in consultation with the faculty members, the Principal & IQAC members. Faculty members were allotted with units. They were instructed to maintain the log of the same.</p> <ul style="list-style-type: none"> • Faculty members were allotted with different portfolios and they were requested to submit a tentative plan of 	Designation in IQAC	Name of the Member	Chairperson	Dr. Nasreen Shaikh	Co-ordinator	Dr. Shaharas P.V	Member	Dr. Niyaz Ahmad	Member	Dr. Nafisa Shaikh	Administrative Official	Ms. Ujwala	Librarian	Mr. Shehzad Anwar	Management Representative	Mr. Sharique Khan	Nominee from Alumni		Nominee from Alumni		Industry Expert (CEHS Principal)	(Community Member)
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	<p>action for the same to facilitate smooth functioning of college activities. Portfolios allotted were:</p> <ol style="list-style-type: none">1. Time Table2. Practice Teaching3. Discipline4. Co-curricular Activities5. Visits6. Guest Lectures7. Community Work8. Research9. Examination <ul style="list-style-type: none">• Student teachers showing good performance and student teachers showing below average performance were identified. Activities to enhance the performance of the student teachers were planned. Different boards of schools for diverse experiences during internships were planned out.• Need of the Navjeevan centre (NGO) was analysed and planned out community work for the new academic year.
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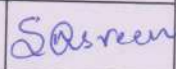

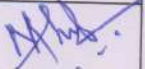
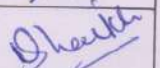
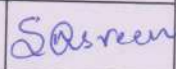

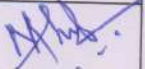
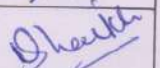
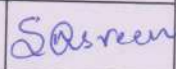

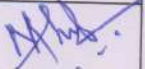
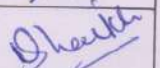
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MINUTES OF THE MEETING

Date of Meeting: 16/ 04 /2021

Time: 3.30 p.m

Venue: Online

Agenda	Plan of Actions										
<ol style="list-style-type: none"> 1. Finalization of Academic Calender and distribution of courses. 2. Plan of Action for preparing of files. 3. Enhancement of Practice Teaching Sessions - General feedback about student teachers. 4. Best Practice : Integrated Institutional Approach for Community work 5. Any other matter with the permission of the Chair. <p>Members attended the meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of the Members</th> <th style="width: 50%;">Signature</th> </tr> </thead> <tbody> <tr> <td>Dr. Nasreen Shaikh</td> <td></td> </tr> <tr> <td>Dr. Shaharas P.V</td> <td></td> </tr> <tr> <td>Dr. Niyaz Ahmad</td> <td></td> </tr> <tr> <td>Dr. Nafisa Shaikh</td> <td></td> </tr> </tbody> </table>	Name of the Members	Signature	Dr. Nasreen Shaikh		Dr. Shaharas P.V		Dr. Niyaz Ahmad		Dr. Nafisa Shaikh		<ul style="list-style-type: none"> • Academic calendar was finalized in consultation with the faculty members, the Principal & IQAC members. Faculty members were allotted with units. They were instructed to maintain the log of the same. • Faculty members were allotted with different portfolios and they were requested to submit a tentative plan of action for the same to facilitate smooth functioning of college activities. Portfolios allotted were: <ol style="list-style-type: none"> 1. Time Table 2. Practice Teaching 3. Discipline 4. Co-curricular Activities 5. Visits 6. Guest Lectures 7. Community Work 8. Research 9. Examination • Student teachers showing good performance and student teachers showing below average performance were identified. Activities to enhance the performance of the student teachers were planned. Different boards of schools for diverse experiences during internships were planned out. • Need of the Navjeevan centre (NGO) was analysed and planned out community work for the new academic year.
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Actions Taken Report (2020-21)

- Execution of Academic Calendar done
- Faculty members maintained their files and updated their allotted responsibilities
- Feedback collected from students, analysis done. Important aspects to be integrated into further programmes



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